

PS 452 General PTA Meeting Minutes

February 28, 2017

Meeting commences at 6:35 pm

I. **Welcome & Announcements (Elizabeth Campbell)**

A. Welcomes everyone.

II. **Approval of minutes (Elizabeth Campbell)**

A. Liz makes motion, Robin seconds. All approve.

III. **Principal's Report (Scott Parker)**

- A. **Professional Development:** Continued professional development. Most recently Scott and Adam had sessions to learn how to better support teachers – particularly in math. Teachers have also been able to choose a personal professional development projects and share. Also, have brought in consultants to help teachers to provide helpful, constructive feedback to the kids.
- B. **RULER (social and emotional program):** Scott and Adam are bringing the teachers together to provide feedback and further improve the program.
- C. **Parent Teacher Conferences:** Planned for March 8th and 9th. Parents should have received invites and sign up from teachers.
- D. **Coffee with Administration:** Scheduled for March and April, by grade.
- E. **Testing:** Testing season is approaching. No dramatic changes in the classroom. Small test prep (learning to complete multiple choice, sit still for periods of time, etc).

IV. **Treasurer's Report (Sherhriyar Antia, Sara Roucloux & Andrea Pagliughi)**

- A. **Income:** ~\$12k increase since last report. Primarily due to pledge drive, Fairway card and Winter Carnival.
- B. **Expense:** ~\$21k in spend since last report. Primarily due to professional development, classroom support and office supplies.

V. **Fundraising Report (Robin Krugman & Lucy Philipp)**

- A. **Read-a-Thon:** Please return the book list form now and \$\$/form can be returned within the next two weeks.
- B. **Fairway:** Double day is scheduled for March.
- C. **Winter Carnival:** Happened right before break and kids had a great time. Thank you to all!
- D. **Picture Day:** All should be distributed and wrapped up.
- E. **Wine Tasting:** Re-scheduled this event for April . More information coming soon.
- F. **Bake Sale:** Will be selling good during the parent/teacher conferences. Please let Robin know if you can help in any way.
- G. **Community Card:** Have worked with many local vendors (Serafina, 16 Handles, etc) to provide discounts to families who buy the card. Details on PS452 website.

VI. **Committee Reports (Various)**

- A. Community Outreach (Karen & Kristen)
 - i. 5th Graders went to DOROT and packed meals for homebound adults. 1st graders made Valentine's cards for homebound adults (CityMeals on Wheels). Next Mon-Wed is Project Cicero book collection. There will also be a wishlist on Amazon where you can buy a book if you don't want to bring in your gently used books. More information on PS452 website.

- B. Community Affairs (Cybele Weisser)
 - i. Community Education Council is working on a diversity project for District middle schools. There is a meeting in March and details will be put on the PS452 website.
 - ii. If you want to run for a seat on the CEC, there are applications on the CEC3 website and due March 5th.
- C. Auction (Cheryl Bennett)
 - i. Event is March 25th and invitations went in kidmail this week. Donations are due March 10th so far and are trending on par with last year. Golden Ticket (100 tickets for \$100 – 1 winner who can pick anything from the auction) and Teacher time raffle details coming soon. Class art projects are underway now!
 - ii. Sign up sheet passed around to sign up to volunteer at other schools' auctions as part of the 'auction swap'. Need ~6 people per school.
- D. Pledge Drive (Laura Goldenberg & Stacey Katzen)
 - i. Almost at 26% participation at this point and about \$51k to date. Behind last year.
- E. Green Team (Lauren Monchik)
 - i. Launched "COC" for kids at lunch....counting cups in the cafeteria. Great STEAM project.
 - ii. Introducing a fund raiser (MightyNest.com)....everything parents buy provides 15% back to the school. Information coming via newsletter.
- F. Teacher Appreciation Next Week
 - i. Lunch and dinner planned for next week for the teachers. Will need some volunteers to bring food and/or help day of. More information to come.

VII. School Leadership Team (SLT) Report

- A. SLT Report (Laura Goldenberg): Mid-year review of the Comprehensive Education Plan (CEP) happened 2 weeks ago. Within the next weeks will submit the revised goals and progress to date to the DOE. Still scoping the concept of adding a Spanish language program for next year.
- B. Transition Committee Report (Jill Gabin & Nate O'Reilly): Had first meeting this month open to all where the group agreed to organize a handful of sub-committees - grant writing (cafeteria upgrade, library upgrade, technology grant), an alumni committee (how 5th graders and families can help with the transition), communications outreach (comms vehicles for current and prospective families), student communications (what should be shared with current students, what happens at year end), transportation (busing, scooter parking), green space garden (what to do with this current space). Next meeting is this Friday March 3rd at 10am – everyone welcome.

VIII. New business (Liz Campbell)

- A. PTA election season will be here before we know it. Start thinking about roles you might be interested in running for.

IX. Adjourn

- A. Liz makes a motion to adjourn. Jill seconds. All in favor. Meeting adjourned at 7:24 pm.