

## **PS 452 General PTA Meeting Minutes**

January 28, 2014

Meeting commences at 6:31pm

### **I. Welcome & Announcements (Beth Morrison & Suzanne Kerr)**

- A. Thanks for coming to KidCreate, many volunteers spent the entire day there. Had 300+ kids attend.

### **II. Approval of minutes (Jenny Katzburg & Stacey Winter)**

- A. Stacey Winter moves to approve minutes, Suzanne Kerr seconds. All in favor, motion passed.

### **III. Principal's Report (Scott Parker)**

- A. Thank you for coming. Discusses reason behind Literacy Workshops tonight, is that K or 1<sup>st</sup> Grade families may not have been to many of these mtgs before, but wanted to demonstrate what workshop was like and provide parents with the experience of a teacher walking through what a 45-minute lesson. To see type of independence required and why. Brooke Josefs and Brigida Littles will lead the K&1 workshop, Michael Vuolo will lead the 2&3 workshop. Next month will do the same type of workshop, but focused on Mathematics.

### **IV. Treasurer's Report (Susan Blank, Jill Gabin & Claudia Green)**

- A. Jill presents. In good shape. P&L summary – earned more than half of our income for the year so far. Expenses: NDI, vital theater, field trip fund. Paid for teacher holiday party. GreenFlea coming in higher than expected, because we have more children in the school this year than was budgeted for. Pledge Drive close to \$89k. Winter Carnival earned a little under \$2k.
- B. Kicking off budget process. Encourages anyone who wants to have input in how PTA budget is prepared to email her and come to meeting.

### **V. Committee Reports**

- A. Auction (Maria Daou, Shirley Flores & Carlos Pena): Shirley presents. Needs volunteers for the night of the event (check-in, bar, etc.), and people to solicit donations. Robin Krugman requests that the donor solicitation form be emailed electronically, Shirley replies it is on the website. Sheila Drumm asks if there are any gaps in the type of donations, Shirley said they need donations across the board. Rebecca Friedrichs asks if they can make public the donations that have already come in, so others know what vendors have already been approached. Beth Morrison said there are

about 25 donations that have already come in, no big ticket live auction items yet. Stephanie Ballint says the auction is 3 weeks earlier this year than last year, so it is important to start soliciting for donations now.

- B. Teacher Appreciation (Sheila Drumm & Krissie Miller): Sheila presents. In the process of organizing next event on Fri, Feb 14 – “Healthy Heart” theme. Provide early breakfast with homemade food, beverages, etc. Putting out jooners sign-up sheet for volunteers to provide food, beverages, set up, etc.

#### **VI. Fundraising Report (Robin Krugman)**

- A. Read-a-thon: Will hear about it in PTA online newsletter and weekly flyer. Over mid-winter break, each class has a competition for who can read the most books. In the past, the kids were encouraged to read 5 books...this year, kids are encouraged to read at least 8 books (for K students, this equals 5 just right + 3 stretch).
- B. Winter Carnival: Kids had a great time. Everything was donated! All money made was profit. Thank you to parents who helped out. Spring Lake Day Camp who sponsored event offered to do it again next year. Raised almost \$2k.
- C. Spiritwear: order about to be placed, so if interested, submit order form soon.

#### **VII. Pledge Drive (Stephanie Ballint, Rebecca Friedrichs & Krissie Miller)**

- A. Rebecca Friedrichs presents. Pledge drive is doing well. In newsletter last week, graph shows 43% of all families have participated; also broken out by grade.

#### **VIII. New business (Beth Morrison & Suzanne Kerr)**

- A. Thank you to teachers for staying and planning Literacy Workshop.

#### **IX. Adjourn**

- A. Jill Gabin makes a motion to adjourn. Stacey Winter seconds. All in favor. Meeting adjourned at 6:50pm.

#### Breakdown of Attendance by Grade (per child):

K = 14

1 = 11

2 = 12

3 = 7

TOTAL Parents in Attendance = 37

\*ADJUSTED TOTAL in attendance = 44

\*Parents with multiple children at the school were counted 1x per child, to provide a per-child representation.