

SLT Meeting 6/21/2018

Final Minutes

Present:

Charlotte Arboleda
Cara Biggane
AJ Cermak
Sarah Courtemanche
Karen Dahl
Jill Gabin
David Kerievsky
Nate O'Reilly
Scott Parker
Beate Sissenich

Visitors: Michele Kirschenbaum, Meredith Somsel

Call to order: 4:03pm

Approval of minutes of 5/17/2018:

The minutes were approved with 2 changes:

- CEP Goal 1—Gabin responsible, not Kirschenbaum.
- Budget “significantly less than it had been earlier in the year.”

PTA report (Courtemanche):

- Last PTA meeting took place on 6/19 to approve budget for 2018-19.
- PTA exceeded its income target for 2017-18, rollover \$426K, approved budget with 8% increase toward school and PTA expenditures.
- Dates for PTA meetings have been released on website.

Principal's Report (Parker):

- **Admissions:** 54 pre-k; close to 100 students for K.
- **Hiring:** 3 teacher vacancies (4th K section, Ms Hurley's position, Ms Latten's position—both Templeton and Latten will take a one-year baby leave), three offers accepted, one is a new hire to DOE going through vetting. Some para-professional vacancies are still open, waiting for additional funding.
- **Teacher changes:** Ms Anthony will be teaching 3rd grade with Ms Martimucci; new hires will be 4th grade team.
- **Middle-school admissions** scenario has been published by DOE and announced in PS452 newsletter.
- **Session times:** Mr. Parker submitted 8:40am to 3pm as preferred times, but this had not yet been approved. This is 16 min shorter than during the current academic year, but

the current arrangement did not afford teachers enough time together for professional development.

- **Middle school admissions appeals:** 4 out of 7 got approved.

Teachers' Report (O'Reilly)

- **RULER:** CEP goal was a 20% decrease in disciplinary incidents from the midpoint of the year to the end of the year; the actual rate is 40% decrease. Staff held more regular meetings of the RULER committee and two school-wide events for staff. Books on social-emotional learning were added to the library. Team-building and sportsmanship lessons in PE. Family workshops by Mr Javidi and Ms Debuquoy on how to talk to children in support of social-emotional learning.
- **Special education/collaborative teachers:** Every checkpoint was met.

Subcommittees:

- **Community Building (Cermak):** All goals met for strong family and community ties.
- **STEM (Kerievsky):** The subcommittee discussed use of the Media Lab as a maker space. New computers will not be delivered before end of school year.

Budget (Principal Parker):

- See 2 handouts.
- Decrease in 2019 budget of \$151,000 compared to AY 2017-18, despite projected increase in students.

CEP Goal Setting for 2018-19:

- Reminder: Goals need to be specific, measurable, actionable/achievable, relevant, time-bound (SMART).
- Need to submit updates into user interface by end of June, can revisit in September. Someone from D3 Superintendent's Office will come to PS452 to go over CEP. Feedback from DOE Administration over the summer; revisions in September. All SLT members should be able to access the system and check everyone's contributions.
- Discussion of updates to the five goal areas.

Old Business:

Email account:

- PE increase—Scott replied by saying this is under discussion.
- Performing arts—reply by stating that SLT will discuss in Sept meeting.

Safety:

- Completed all meetings, drills.

New Business:

- Ms. Gabin reported that parents/PTA desire to assess more formally the effectiveness of professional development, given that the PTA funds \$110,000 of PD. SLT should discuss in September. Re-read Learning Environment Survey, which contains multiple data

points suggesting that teachers value PD. Some parents responded to a NYT article that suggested PD has low value.

- Next year's meeting dates—see handout.
- Ms. Gabin suggested that the new SLT review the role of the SLT at the beginning of the year, including the role of the chair. Note that the chair need not be a parent, but could be a teacher.

Adjournment: 6/21/2018.