

**SLT  
MINUTES  
SEPTEMBER 30TH, 2015  
4PM**



**Present:** Elissa Rubak, AJ Cermak, Becky Gartman, Margaret O'Campo, Laura Goldenberg, Charlotte Arboleda, Scott Parker, William Zangwill, Elizabeth Campbell, Melissa Birnbaum, Parent Observer: Mariela Shalhaf

**Call to Order:** 4:06

**Agenda Building:** Nothing new to add to the agenda.

**Reading and Approval of Minutes**

Correction: We changed the first date of our meeting to 9/30/15

**Set Meeting Dates**

Committee will look over the proposed dates and we will finalize them during our next meeting.

**Select SLT Chair, Secretary, Time Keeper, and additional positions as needed**

Chair: Laura agreed to eventually ease into the chair position halfway through the year.

Secretary: Charlotte

Time Keeper: Elizabeth

Email & Financial Liaison: AJ Cermak – speaks to SLT members about the stipend and distribution of payment and will regularly check the SLT email account.

**Review SLT Roles & Responsibilities & Procedures**

Parents have met for coffee in the morning, as have the teachers ahead of the meeting.

**PTA Report**

- Last night was our first meeting and it was well attended with many K parents.
- Fall Fair October 17
- Exciting year ahead – rezoning is our biggest issue as updates are given, we'll share what impact it may have on our school.

**NEXT SLT MEETING: THURSDAY, OCTOBER 22<sup>ND</sup> @ 4:00PM**

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**Principal's Report**

- We had a smooth opening: Amazing staff and wonderful families. Big shout - out to volunteers who helped set up the school in August.
- First year with fifth grade, which is an achievement finally realized.
- I attended a meeting with the Chancellor – she said that the best test preparation is good instruction that aligns with our beliefs and it was good to hear. Our test data came back and showed that statewide/citywide that our kids made great progress.
- We have a new office, two new classrooms.
- Thank you for open school night and for those educators who put on informative discussions. Our next conference in November will be a progress report. In the upper elementary grades we may have student led conferences.
- Our parent engagement times have changed to Thursday mornings – the 8:00 AM hour.
- We did have requests for other early morning programs including track club, but enrollment isn't that significant. We still have breakfast and parents can drop off early for that as well.
- Enrichments are starting. NDI, Salvadori and professional development has already started. 3 of the 4 TA's have been hired.

**Revise The CEP**

- We need to make revisions that would align with the 2015-16 focuses:
  - 5A Pedagogy Revisions: Charlotte & Meg
  - 5B Supportive Environment: Scott
  - 5E Strong Family & Community Ties: Elizabeth, Becky, Elissa and AJ
- Everyone should send his or her ideas for revisions before the next meeting so we can bring it to the next meeting. Submit your changes by Friday, October 16.

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**Sub-Committee Updates**

Middle School Committee: It's amazingly well handled by Sharon. We agreed to put this committee on hold and offer support to Sharon when needed.

Community Building Committee:

- Becky & Meg will chair the committee and had a lot of ideas for this year.
- We are building the staff diversity committee and are hoping to develop events such as holding a potluck.
- We are still looking for additional members and ideas.
- One idea was to have a literary based event where the students get excited about it at school that we can target it to families who don't have enough access. Books like stone soup and a literary series – *everybody eats rice*, *everybody eats noodles* are some examples. Teachers would bring it in the classroom, the kids would bring it home, and the home would bring it back to school.
- Set a date: Open school week – the week of November 16 – **date set for November 19** for SLT and we can do the event ahead of meeting.

Additional Subcommittees Needed: Foreign Language Think Tank Committee. We have to look into ways that students can learn a foreign language. Laura will head this up. Becky and Scott will be involved. We may want to ask a parent and another teacher.

**Old Business**

**5<sup>th</sup> Grade Planning:** It's underway, they showed up! We no longer have to plan. Elizabeth Rose is coming in to do the Site survey 3 schools – can we potentially expand to K – 8? It would take a few years with rezoning. We'll table this issue and revisit.

**Email Account Update:** None

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**SLT Issue FAQ Page:** We will create a page that talks about the SLT issues / things in process that we're working on and regularly update the page and work on communications. Meg Ocampo will work on that.

**New Business**

Foreign Language Instruction: See forming of new committee.

**Safety**

- We had our first fire drill and will have 8 by November 1. We will have a lockdown drill by October 31.
- We are updating our safety plan. A parent view copy is in the office.
- Elizabeth is looking into the crossing guard issue.

**Set Calendar for 2015-16 and Agenda for October Meeting**

- We will begin the teachers report at the next meeting and it will be more in depth in relation in one subject. Our first area of focus is reading and we will examine it through strands within the common core standards.
- A test score discussion was proposed.

**Adjournment:** 5:22

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